

CHIDOZIE ELVIS OKAFOR

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PROFESSIONAL SUMMARY

Development-minded Real Estate Project Manager and Owner's Representative with a Master of Architecture and hands-on experience managing institutional real estate projects from planning through construction delivery. Deep understanding of the full development lifecycle — from site analysis and massing studies through entitlements, design, and construction — combined with practical delivery expertise as an Owner's Representative on active capital programs. Demonstrated experience on large-scale multi-site housing development studies, adaptive reuse projects, and mixed-use institutional planning. Grounded in both design thinking and financial analysis with a BSc in Financial Accounting providing a strong foundation in development economics and project finance fundamentals.

CORE COMPETENCIES

- Real Estate Development | Development Project Management | Owner's Representation
- Feasibility Analysis + Massing Studies | Site Analysis | Housing Development
- Urban Planning | Mixed-Use Development | Campus Master Planning
- Phased Development Programming | Entitlements + Permitting | Zoning Compliance
- Design Development (DD) | Construction Documents | Construction Administration
- Budget Management | Schedule Management | GC Coordination | Risk Analysis
- Financial Accounting | Development Economics | Capital Planning
- Stakeholder Engagement | Institutional Presentations | Process Improvement

PROFESSIONAL EXPERIENCE

Owner's Representative | Development Project Manager *Independent Contractor — Boston, MA | 2024 – Present*

Provide owner's representation and project management services for real estate development and construction projects across greater Boston. Serve as client-side representative managing design teams, contractors, and project delivery on behalf of ownership.

- Deliver comprehensive owner's representation across active development and construction engagements; manage budget, schedule, and quality control on behalf of ownership
- Advise on risk exposure, cost implications, and development strategy throughout project lifecycle
- Coordinate architectural, engineering, and contractor teams through design and construction phases
- Support due diligence, feasibility analysis, and project planning at project inception

Project Manager | Urban Planner + Development Analyst *Temple University — Philadelphia, PA | 2023 – 2024*

Delivered a landmark multi-site campus housing development study and multiple institutional renovation projects for a major research university — demonstrating broad real estate development capability at institutional scale.

Temple University Main Campus: Housing Study (2023–2037):

- Led a comprehensive multi-site housing development study analyzing 7 development sites across Temple University's main campus in Philadelphia, PA
- Produced phased development master plan projecting 3,462+ new residential beds delivered in three phases from 2027–2037 representing a multi-hundred-million-dollar capital program
- Developed full massing scheme options (Schemes B, C, D) for priority development sites in SketchUp 3D; produced all site plans and phasing diagrams in AutoCAD
- Delivered complete presentation package directly to university leadership for institutional capital decision-making
- Identified rezoning requirements for Temple Towers Superblock North site; flagged entitlement risks and regulatory pathways in phased delivery planning

Institutional Renovation Portfolio:

- Managed DD through CD phases for Ritter Annex Hall Lobby Renovation (750 sq. ft.) and Carnell Hall Bursar's Office (314 sq. ft.); coordinated GC procurement, contractor communications, and construction administration on both projects

Landscape Project Manager *Independent — Philadelphia, PA | Summer 2023*

- Self-managed a 753 sq. ft. backyard tile installation project from budget development through final construction in 4 weeks
- Managed total project budget, vendor sourcing, materials procurement, and on-site labor coordination

Operations + Business Development *Utonix Nigeria Limited — Nigeria / United States | 2015 – Present*

- Operations compliance and international logistics management for a multi-country distribution network

ENTREPRENEURIAL HIGHLIGHTS

Owner + Principal | All Seasons Crew — Boston, MA | 2024 – Present. Founded a registered landscaping LLC serving greater Boston. Manages all project scoping, client acquisition, vendor management, and crew coordination — demonstrating direct real property services business ownership.

EDUCATION

Master of Architecture + Environmental Design | Temple University, Philadelphia, PA | 2019 – 2022 Bachelor of Science — Financial Accounting + Audit Practice | Covenant University, Nigeria | 2012 – 2016 Academic Achievement Award | Temple University

TECHNICAL SKILLS

Planning + Design: SketchUp 3D | AutoCAD | Revit | Rhino 3D | Adobe Creative Suite PM + Construction: Procore | Microsoft Project | Bluebeam Revu | Microsoft Office Business: Notion | HubSpot | Google Drive

Languages: English (Fluent) | Igbo (Native)